



**WATFORD
BOROUGH
COUNCIL**

LICENSING SUB COMMITTEE

**Alton Grill
103 The Parade**

17 March 2020

10.30 am

Town Hall, Watford

Contact

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For information about attending meetings please visit the council's [website](#).

Publication date: 9 March 2020

Committee Membership

Councillors S Bolton, A Dychton, A Grimston, I Hamid, K Hastrick, P Jeffree, A Khan, B Mauthoor, M Mills, J Pattinson, G Saffery, R Smith, D Walford and R Wenham

The Sub-Committee to comprise 3 members from those listed above.

Agenda

Part A – Open to the Public

1. **Committee membership/ election of a Chair**
2. **Disclosure of interests (if any)**
3. **Licensing Sub-Committee - Alton Grill, 103 The Parade (Pages 3 - 40)**

A report of the Senior Licensing Officer asking the Licensing Sub-Committee to consider a variation to a premises license following the receipt of representations.

PART A

Report to: Licensing Sub Committee
Date of meeting: Tuesday, 17 March 2020
Report of: Senior Licensing Officer (AY)
Title: Licensing Sub-Committee - Alton Grill, 103 The Parade

1.0 Summary

- 1.1 An application has been made by Mr Ahmad Mohammed Mir to vary the existing premises licence that they hold for the premises at 103 The Parade, High Street, Watford WD17 1LU.
- 1.2 Members are reminded that representations are only relevant if they relate to one or more of the licensing objectives. The four licensing objectives are;
- the prevention of crime and disorder
 - public safety
 - the prevention of public nuisance
 - the protection of children from harm

2.0 Risks

2.1	Nature of Risk	Consequence	Suggested Control Measures	Response <i>(Treat, tolerate, terminate, transfer)</i>	Risk Rating (the combination of severity and likelihood)
	Appeal against decision by applicant or objectors	Decision overturned by the courts with potential of costs being awarded against council if decision is not justified or legal	Determination of application given with detailed reasons and after considering evidence before the committee, the Council's licensing	Treat	2

		policy, statutory guidance, and legislation		
Judicial review of decision by applicant, objectors, or consultees	Negative perception of the council and its licensing system	Treat in accordance with the legislation, the statutory guidance, and the council's licensing policy, with both applicants and objectors being given fair chance to present their arguments to the committee	Treat	1

3.0 Recommendations

- 3.1 That the Licensing Sub Committee determines whether to grant the application (amended as appropriate for the promotion of the licensing objectives) as set out in the report.

Contact Officer:

For further information on this report please contact: Austen Young telephone ext. 8474 email: austen.young@watford.gov.uk

Report approved by:

Justine Hoy, Head of Community Protection

4.0 Application

4.1 Type of authorisation applied for

- 4.2 Application to vary a premises licence. The original application form is attached at Appendix 1.

- 4.3 Members are advised that the application was amended during the consultation period following discussions with the Police. It is therefore important to note that

the hours requested by this variation now differ from those originally included on the application form.

4.4 Description of premises

4.5 The premises operates as a restaurant and take-away, selling food for consumption on the premises and for customers to take away. The premises is licensed for the provision of late night refreshment. A copy of the current premises licence and layout plan is attached at Appendix 2.

4.6 Under Policy LP1, the use would be defined as a 'take-away', in that the premises is licensed only for the provision of late night refreshment.

4.7 The premises is situated on The Parade within the town centre. Under Policy LP2, the premises would be defined as being located within the town centre (see also Policy LP3).

4.8 A map of the location of the premises is attached at Appendix 3.

4.9 Licensable activities

4.10 This application is requesting permission to provide the following licensable activities

Licensable activity	Permitted	Requested
Plays		
Films		
Indoor sporting events		
Boxing or wrestling entertainment		
Live music		
Recorded music		
Performances of dance		
Entertainment of a similar description to live or recorded music, or dance		
Provision of late night refreshment	✓	✓
Sale of alcohol for consumption on the premises		
Sale of alcohol for consumption off the premises		

4.11 For clarification, officers can confirm that no permission is being sought for additional licensable activities. The application only seeks to change the hours when activities can be permitted.

4.12 **Licensable hours**

4.13 The hours proposed in this application, following discussions with the Police, are detailed in the following table:

	Late night refreshment		Opening hours	
	Existing	Proposed	Existing	Proposed
Monday	23:00 - 01:00	23:00 - 02:45	11:00 - 01:00	10:00 - 03:00
Tuesday	23:00 - 01:00	23:00 - 02:45	11:00 - 01:00	10:00 - 03:00
Wednesday	23:00 - 01:00	23:00 - 02:45	11:00 - 01:00	10:00 - 03:00
Thursday	23:00 - 01:00	23:00 - 02:45	11:00 - 01:00	10:00 - 03:00
Friday	23:00 - 01:00	23:00 - 03:00	11:00 - 01:00	10:00 - 03:15
Saturday	23:00 - 01:00	23:00 - 03:00	11:00 - 01:00	10:00 - 03:15
Sunday	23:00 - 00:00	23:00 - 23:45	11:00 - 00:00	11:00 - 00:00

4.14 The application does not request any non-standard timings or seasonal extensions in addition to the hours detailed above.

5.0 **Background information**

5.1 The following background information is known about these premises.

5.2 **Current licence held**

5.3 The premises currently holds a premises licence with the reference of 19/01102/PRET, valid from 22 July 2019 following the successful transfer of the licence from the previous owners to Mr Mir. A copy of the current licence is attached at Appendix 2.

5.4 **Closing date for representations**

5.5 27 February 2020.

5.6 **Public notice published in newspaper**

5.7 7 February 2020.

5.8 Visits and Enforcement action

5.9 The committee have requested that we note the history of visits and enforcement actions. According to the council’s licensing database, the following complaints have been received against the premises since the application to transfer the licence in July 2019:

22 July 2019	Complaint from Hertfordshire constabulary	Trading until 02:40am on 22 July 2019, beyond permitted hours as witnessed by Police on patrol in town centre	Informal warning issued
27 August 2019	Complaint from Hertfordshire constabulary	Trading beyond permitted hours as witnessed by Police on patrol in town centre	Written warning issued
4 September 2019	Complaint from Hertfordshire constabulary	Allegation of trading beyond permitted hours	No evidence of breach
17 February 2020	Complaint from resident on The Parade	Noise from premises when they leave the back doors open. Also complaint of nuisance from smell of premises.	Investigation ongoing. Awaiting return of diary sheets from complainant

6.0 Promotion of the licensing objectives

6.1 The operating schedule submitted by the applicant to describe the steps that they intend to take to promote the licensing objectives is included within the application to vary the premises licence, attached at Appendix 1.

7.0 Representations

7.1 Responsible Authorities

7.2 Environmental health have submitted representations against this application, and their representations are attached at Appendix 4.

7.3 The Police secured the agreement of the applicant to amend the application in reducing the proposed hours and agreeing to a number of conditions. These

conditions are covered later in the report. As a result, the Police did not submit formal representations.

7.4 No other responsible authority submitted representations or agreed any additional steps with the premises.

7.5 **Other Persons**

7.6 Representations have been received from the persons listed below.

Ref	Representative Body (Yes/No)	Relevance to which licensing objective(s)
Appendix 5	No	Crime and disorder, public nuisance

7.7 These representations are attached at Appendix 5.

7.8 Officers can advise that the representations have been received from a resident, and that the resident has been made aware of the amendments to the application that were agreed between the applicant and the Police.

8.0 **Policy considerations**

8.1 The following provisions of the Licensing Act 2003 apply to this application:

- Sections 34 and 35 (Variation of licences)
Section 34 details how a licence holder can make an application
Section 35 details how determinations will be made when an application is made under section 34.
- The Licensing Act 2003 (Hearings) Regulations 2005 (as amended):
These regulations detail how hearings should be conducted to determine applications submitted under the Licensing Act.

8.2 **Statutory guidance**

8.3 The following provisions of the Secretary of State's guidance (April 2018) apply to this application:

- Paragraphs: 8.41 – 8.49:
These paragraphs explains how steps should be taken to promote the licensing objectives. It is for the Sub-Committee to decide in light of this guidance whether the measures offered by the applicant are appropriate to promote the licensing objectives. It is equally important to use the same

measures when looking at any steps requested by a party making representations against an application.

- Paragraphs: 9.31 - 9.41:
These paragraphs explain that hearings should be focussed on the steps considered appropriate to the promotion of the licensing objectives, as well as appropriate weight must be attributed to the steps to promote the licensing objectives, the representations presented by all parties, the statutory guidance and the licensing authority's statement of licensing policy.
- Paragraphs 9.42 - 9.44:
These paragraphs explain that when determining applications, the authority's determination should be evidence-based, as well as how to assess if a step is 'appropriate' for the promotion of licensing objectives.
- Chapter 10:
This chapter looks at best practice in relation to conditions that may be attached to a premises licence should it be believed that such conditions are appropriate to promote the licensing objectives. Any additional conditions requested by any party should be considered with reference to this chapter.
- Paragraph 10.14:
This paragraph refers to where there are objections to an application to extend the hours during which licensable activities are to be carried on and the licensing authority determines that this would undermine the licensing objectives, it may reject the application, grant it with appropriate conditions and /or different hours from those requested.

8.4 **Statement of licensing policy**

8.5 The following paragraphs of the licensing authority's statement of licensing policy apply to this application:

- Policy LP1 – Premises Definitions
Under this policy, the premises are best defined as a takeaway.
- Policy LP2 – Location and Operation of Premises
This policy sets out the approach to licensing premises when relevant representations are received, notwithstanding that each application is considered on its own merits. This premises is situated within the Town Centre (as defined in Policy LP3) and as such this policy states that takeaways 'will generally be allowed late-night refreshment sales to 1am only (other than for special occasions)'.

- Policy LP3 – Creating a Family Friendly Town Centre

This is a special policy which applies to this part of the town centre, which is intended to be strictly applied.

Paragraph 2 of LP3 states that ‘where relevant representations about an application for a restaurant, café-bar, other entertainment venue, café or premises providing other non-alcohol licensable activities (as defined in Policy LP1) are received, our starting point will be to grant the application subject to conditions to address those representations.’ This paragraph is applicable because the premises are not licensed for the sale of alcohol, and have not requested the sale of alcohol as a licensable activity as part of this application.

Paragraph 4 of LP3 states that ‘where relevant representations have been received, we will consider granting applications which limit the hours of operation to those set out in Policy LP2 unless exceptions to LP3 can be shown’.

Exceptions to LP3

1. Exceptions will not be made on the grounds that:
 - (1) the building design is of a high standard; we would expect that all applicants will want to ensure the highest design standards possible;
 - (2) that the applicant is of good character. It is a legal requirement that premises selling alcohol must be under the management of a designated premises supervisor, who must themselves hold a personal licence to sell alcohol;
 - (3) the premises are small. Even small premises can contribute to crime, disorder and nuisance.
2. We will consider whether to grant an application, even when relevant representations have been received, if:
 - (1) the application contributes to the family-friendly development of the town centre; or
 - (2) to effect a real reduction in capacity of alcohol sales; or
 - (3) to replace a vertical drinking establishment with seated consumption and waiter service.
3. In any case where an applicant wishes an exception to be considered, the responsibility is with them to show why it should be considered and not on the Sub-Committee to show why an exception should not be made.

- Policy LP6 – Prevention of Crime and Disorder

Under this policy the Sub-Committee will consider any necessary measures to

deal with the potential for crime and disorder where relevant representations have been received.

- Policy LP8 – Prevention of Public Nuisance
Under this policy the Sub-Committee will consider any appropriate measures to deal with the potential for public nuisance and/or anti-social behaviour where relevant representations have been received.
- Policy LP11 – Representations About Applications
This policy recommends the type of information that should be included in a representation. It also explains how representations will be dealt with.

- 8.6 The Sub-Committee is reminded of their duty under the Crime and Disorder Act 1998 to consider the crime and disorder implications of their decisions and the authority's responsibility to co-operate in the reduction of crime and disorder in the Borough.
- 8.7 The Sub-Committee is reminded that the Human Rights Act 1998 guarantees the right to a fair hearing for all parties in the determination of their civil rights. The Act also provides for the protection of property, which may include licences in existence, and the protection of private and family life.
- 9.0 **Conditions**
- 9.1 Members will be aware that an operating schedule forms part of the licensing process. This document outlines what activities are proposed, the opening hours, and how the activities will be managed particularly in respect of the licensing objectives.
- 9.2 The most critical part of the operating schedule is the steps taken by the applicant to promote the four licensing objectives. Applicants are always reminded to take careful consideration as to what is entered in this section as whatever is proposed will be translated as conditions on the licence.
- 9.3 Applicants should give consideration to the local area and reflect this in their application. It should demonstrate an awareness of the local community, local crime and disorder issues, and the local environment.
- 9.4 The applicant's operating schedule for this variation can be found in their application, which is attached at Appendix 1.
- 9.5 The applicant's existing premises licence, which details the conditions that are currently attached to their premises licence, is attached at Appendix 2.

9.6 **Conditions agreed with the Police**

9.7 The applicant has offered the following conditions following agreement with the Police, which would be attached to the premises licence should this variation be granted:

1. The premises shall install and maintain a CCTV system. All entry, exit and point of sale areas will be covered by the cameras, and the images shall enable frontal identification of every person entering in any light condition. The system shall continually record whilst the premises is open for licensable activities and during all times when staff and customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available to a Police officer or an authorised officer of the licensing authority upon request throughout the preceding 31 day period.
2. A staff member from the premises shall be fully conversant with the operation of the CCTV system, and shall be able to download any data or footage to a Police officer or an authorised officer of the licensing authority upon request.
3. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly, and to dispose of their waste responsibly.
4. There shall be a sign notifying customers of last orders for late night refreshment 15 minutes before closing time.
5. At least 1 (one) SIA door supervisor shall be on duty at the premises from 23:00hrs on any day, and shall remain on duty until 30 minutes after the premises closes to the public.
6. All doors and windows shall be kept closed except for the immediate access and egress of persons.
7. An incident log shall be kept at the premises for at least 12 months, and made available on request to an authorised officer of the licensing authority or the Police, will shall record the following:
 - (a) All crimes reported to the premises, or by the venue to the police
 - (b) Any incidents of crime and disorder
8. All assaults resulting in physical injury to a person must be reported immediately to the Police.

9. Customers shall be encouraged to dispose of waste responsibly, and a bin shall be provided for public use within the public area of the premises.

9.8 **Conditions consistent with the operating schedule**

- 9.9 Officers have not identified any additional conditions which are consistent with the operating schedule submitted with this variation. It is noted that some of the conditions agreed with the Police are similar to the steps volunteered within the operating schedule.

9.10 **Conditions proposed by other objectors**

- 9.11 Environmental health have proposed the following condition to the applicant:

1. No rubbish, including bottles, shall be disposed of in outside receptacles or outside areas between 23:59 hours and 08:00 hours, each day.

9.12 **Pool of Model Conditions**

- 9.13 In addition to any conditions proposed by the responsible authorities or objectors, the licensing authority also has its own pool of model conditions that may help mitigate the concerns raised in the representations.

- 9.14 Officers have not identified any specific conditions from the pool of model conditions which are considered to be appropriate for the promotion of the licensing objectives in this case.

- 9.15 This does not restrict the Sub-Committee's power to attach conditions from the pool (amended or otherwise) if they consider that they are appropriate, proportionate, justifiable and within the applicant's power to comply with.

- 9.16 A draft Premises Licence which reflects this application and the conditions which are proposed in the preceding paragraphs is attached at Appendix 5.

10.0 **Officers' observations**

- 10.1 As relevant representations in respect of this application have been received, which have not been withdrawn, the licensing sub-committee acting on behalf of the licensing authority must make a determination on this application.

- 10.2 Officers are aware that, at the time of writing this report, discussions are ongoing between Environmental Health and the applicant regarding controls over the disposal of waste and use of the bin area, and Members are encouraged to enquire as to the state of these discussions.

- 10.3 It is noted that this application does concern an extension to hours into the night/early morning. Paragraph 2.19 of the Statutory Guidance states:
- “Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11 pm and 8 am. In certain circumstances, conditions relating to noise emanating from the premises may also be appropriate to address any disturbance anticipated as customers enter and leave.”
- 10.4 It is also noted that the representation from the resident mentions concerns over people fighting and arguing. Members are reminded of paragraph 2.21 of the Statutory Guidance which states:
- “Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area, or that, if they wish to smoke, to do so at designated places on the premises instead of outside, and to respect the rights of people living nearby to a peaceful night.”
- 10.5 The Sub-Committee will need to consider the hours of operation, the effectiveness of the operating schedule submitted by the applicant (as amended during consultation), the representations received, the location of the premises, the history of the management of the premises (if applicable), the evidence provided of any problems in the past, the likely impact of any extension of hours and activities, the right the applicant has to operate a business and balancing the rights of residents to the quiet enjoyment and privacy of family life. These and other relevant issues may be explored at the hearing in so far as it reflects the proposed impact of the application on the four licensing objectives.
- 10.6 Members are reminded that the purpose of the hearing is to determine the variation application, and may not be used to reduce or remove existing licensable activities.
- 10.7 The application does fall within the town centre, and therefore the special town centre policy (Policy LP3) does apply to the application. Policy LP3 is intended to be strictly applied. Representations have been received about an application to extend the hours for the provision of late night refreshment at a take-away premises, and the Sub-Committee’s starting point ought to be to consider granting the application subject to conditions to address the concerns raised in the representations.

- 10.8 The conditions consistent with the operating schedule may be modified to alter or omit any of them or to add any new condition, including restricting the times at which licensable activities authorised by the certificate can take place. However, conditions should not be imposed on a licence which are unrelated to the variation sought.
- 10.9 Policy LP3 also states that where relevant representations have been received, the Sub-Committee may consider granting the application but with limits placed on the hours of operation in line with Policy LP2, unless the applicant can show that they can be considered to be an exception to this policy.
- 10.10 To demonstrate whether applicants should be considered as an exception to policy, Policy LP3 sets out three tests. These are:
- (1) the application contributes to the family-friendly development of the town centre; or
 - (2) to effect a real reduction in capacity of alcohol sales; or
 - (3) to replace a vertical drinking establishment with seated consumption and waiter service.
- 10.11 Officers can advise that there has been no evidence provided by the applicant at the time of writing this report that they wish to be considered as an exception to policy. It is noted that tests (2) and (3) are not applicable to this application because the variation does not concern the licensable activity of the sale of alcohol. However, the onus of proving if they should be considered as an exception to policy lies with the applicant.
- 10.12 The officers' observations and the comments regarding the representations are in no way meant to bind Members. They are for guidance only and Members may attach whatever weight they see fit.
- 10.13 Members are also to attach whatever weight they see fit to both the submissions of the applicant, and to the submissions of the objectors, when considering this application.
- 10.14 The Sub-Committee is reminded that it has a duty to "have regard" to the licensing policy but is not bound by it. However, should Members wish to depart from the policy then detailed reasons for this must be given as part of any decision.
- 10.15 In determining this application, the Sub-Committee must have regard to the representations and take such steps as it considers appropriate for the promotion of licensing objectives. The steps are:
- (a) grant the application in full.

- (b) modify the conditions of the licence volunteered by the applicant in the operating schedule, by altering or omitting or adding them.
- (c) reject the whole or part of the application.

10.16 It is important that a licensing authority should give reasons for its decision in anticipation of any appeals. Failure to give adequate reasons could itself give rise to grounds for an appeal.

Appendices

Appendix 1 – Location plan

Appendix 2 – Layout plan

Appendix 3 – Operating schedule

Appendix 4 – Environmental health representations

Appendix 5 – Resident’s representations

Appendix 6 – Draft premises licence

Background Papers

The following background papers were used in the preparation of this report. If you wish to inspect or take copies of the background papers, please contact the officer named on the front page of the report.

Licensing Act 2003

Amended guidance issued under section 182 of the Licensing Act 2003 (Home Office April 2018)

Licensing Act (Hearings) Regulations 2005

Watford Borough Council Licensing Policy (November 2018 – November 2023)

Watford Borough Council Pool of Model Conditions (January 2018)

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Ahmad Mohammed MIR

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number 19/01102/PRET

Part 1 – Premises Details

Postal address of premises or, if none, Ordnance Survey map reference or description Alton Grill Ltd 103 The Parade High Street			
Post town	WATFORD	Postcode	WD17 1LU

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£15,500.00

Part 2 – Applicant details

Daytime contact telephone number	
E-mail address (optional)	
Current postal address if different from premises address	13 Cunningham Way Leavesden
Post town	Watford
Postcode	WD25 7NG

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible?

Yes

No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

I seek to vary the operating hours by extending the closing hours for the sale of hot food for consumption off the premises till 04.00am the following morning after opening

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

N/A

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3) Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

I

Late night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 5)		
Mon	2300	0400	NONE		
Tue	2300	0400			
Wed	2300	0400	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Thur	2300	0400	NONE		
Fri	2300	0400	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	2300	0400	NONE		
Sun	2300	0400			

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon	10.00	0430	NONE
Tue	10.00	0430	
Wed	10.00	0430	
Thur	10.00	0430	
Fri	10.00	0430	
Sat	10.00	04.30	
Sun	10.00	0430	

Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7)

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

NONE

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below.*

Reasons why I have not enclosed the premises licence or relevant part of premises licence.
I attach a print off as the original was sent to me electronically

Describe the steps you intend to take to promote the four licensing objective:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

I will be aware of my responsibilities under the Licensing Act 2003 and be vigilant to promote responsible behaviour and safety on my premises.

Staff will be made aware of the 'Licensing objectives' and a staff notice will be posted in our staff areas to remind staff of the four objectives.

b) The prevention of crime and disorder

Misconduct on the premises will not be permitted. I will maintain a good working relationship with the local police and co-operate fully with them.

Any illegal activity that I see will be reported immediately to the Police without any exception. I will not allow disorderly conduct.

c) Public Safety

Access and disabled access will be maintained safely. There are no known hazards within the building itself. The serving area is free from any harmful projections and there are no hot surfaces within reach of adults or children. The floors will be regularly checked for spillages and any noted will be cleaned up straight away and any wet floors will be accompanied by a warning notice

d) The prevention of public nuisance

Our customers will be encouraged to dispose of their packing correctly and tidily. We will avoid serving drunken people nor encourage people to make a nuisance to our neighbours.

Notices to encourage the correct disposal of packaging will be made and displayed and notices to encourage leaving the shop in the early hours quietly will also be made and displayed. We will maintain an internal rubbish bin.

e) The protection of children from harm

All reachable surfaces will be smooth and free from projections and not hot to touch. Any spillages will be attended to without delay.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	29 th January 2020
Capacity	Solicitor

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 14). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)

Coles solicitors
54 Station Road

Post town	REDCAR	Post code	TS10 1AG
Telephone number (if any)	01642 482424		



**Licensing Act 2003
Schedule 12
Part A**

Regulation 33,34

Premises Licence

Premises Licence Number	19/01102/PRET
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Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code	
Woody Express 103 The Parade High Street Watford WD17 1LU	
Telephone number	

Where the licence is time limited, the dates
From 22nd July 2019

Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities	
Provision of Late Night Refreshment	
Monday to Saturday	23:00 - 01:00
Sunday	23:00 - 00:00

The opening hours of the premises	
Monday to Saturday	11:00 - 01:00
Sunday	11:00 - 00:00



Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Ahmad Mohammed Mir
13 Cunningham Way
Watford
WD25 7NG

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

None specified

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the sale of alcohol

Not applicable

Annex 1 – Mandatory conditions

- Any individual employed on the premises to conduct a security activity (within the meaning of section paragraph 2(1)(a) of schedule 2 to the Private Security Industry Act 2001) must be licensed by the Security Industry Authority.

Annex 2 – Conditions consistent with the Operating Schedule

1. All doors and windows shall be kept closed except for the immediate access and egress of persons.

Annex 3 – Conditions attached after a hearing by the licensing authority

1. There shall be at least one door supervisor on duty at the entrance of the premises from 23.00 on Monday, Friday and Saturday. The door supervisor shall remain on duty until 30 minutes after the premises closes to the public.
2. All litter, including food debris, which is associated with the use of the premises shall be cleared from within a 15-metre radius of the shop front at the close of business every day. All such rubbish is to be disposed of as trade waste.
3. All customers who order food to take away after 23.00 shall be asked if they require a bag and serviettes for their food and shall only be provided if required by the customer.
4. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly, and to dispose of their waste responsibly.
5. A bin shall be provided for public use within the public area of the premises.

Annex 4 – Plans

Drawing Title: Floor Plan Project No: CE14-01



LEGEND

- WC AREA
- FRIDGE
- AMBIT OF LICENSED PREMISES
- SAFETY LIGHTS
- SMOKE DETECTOR
- CARBON DIOXIDE FIRE EXTINGUISHER
- 9 LT. WATER FIRE EXTINGUISHER
- FIRE ESCAPE KEEP CLEAR
- CCTV
- INTERNALLY ILLUMINATED FIRE ESCAPE SIGN (BS 5266)
- FIRE BLANKET
- FAN 68/6
- FIRE ALARM BELL
- FIRE DOOR
- FIRE SWITCH PANEL

THE PARADE
HIGH STREET



Mo
Design & Build Ltd

• ARCHITECTURE & INTERIORS DESIGN
 • 2 CLEVELAND, 40000 CLEVELAND ROAD
 • CLEVELAND, S11 5EQ
 • T: 0170 331 8801, 020 3213 8102
 • E: mo@moandbuild.co.uk
 • WWW.MOANDBUILD.CO.UK

• PROJECT: Premises Licence Application
 • DRAWING: 5/11 Floor Plan
 • PROJECT ADDRESS: 103-105 The Parade,
 High Street
 Northumbria, NE27 5JU
 • DATE: 13/08/14
 • DRAWN: SWS
 • PROJECT NO: 1214-01



APPENDIX 4

From: Simon Darby
Sent: 27 February 2020 17:01
To: Austen Young <Austen.Young@watford.gov.uk>
Subject: Alton Grill

Hello Austen,

I am making a representation for the licence condition which seeks to restrict putting out waste between 23:59 and 08:00 due to an noise complaint from the dwellings above the premises.

Kind Regards

Simon Darby/Environmental Health Officer

MCIEH BSc EH MSc AAEES

Community & Environmental Services

Watford Borough Council

Town Hall, Watford, WD17 3EX

01923 278581

watford.gov.uk



APPENDIX 5

From: [Redacted]
Sent: 09 February 2020 09:20
To: Licensing <licensing@watford.gov.uk>
Subject: 20/0061/prev

Hi,

I am not happy for the hours for Alton grill 103 the parade, because I'm living in the flat with my wife and 14 month old baby, which is right above on this businesses.

We have already problems of them noise at late night, if you extend them hours than it will be more issues, like people argue, fight, more smell and people screaming when they having drink and get together.

This site is a hidden area at the back when Sainsburry is close and i think it will increase the crime and nuisance in the area.

Please do not extend them hours,

Many thanks

[Redacted]

[Redacted]

[Redacted]

[Redacted]



APPENDIX 6

**Licensing Act 2003
Schedule 12
Part A**

Regulation 33,34

Premises Licence

Premises Licence Number	20/00161/PREV
--------------------------------	---------------

Part 1 – Premises Details

Postal address of premises, or if none, ordnance survey map reference or description, including Post Town, Post Code	
Alton Grill 103 The Parade High Street Watford WD17 1LU	
Telephone number	

Where the licence is time limited, the dates
From 17th March 2020

Licensable activities authorised by the licence and the times the licence authorises the carrying out of licensable activities	
Provision of Late Night Refreshment	
Monday to Thursday	23:00 - 02:45
Friday & Saturday	23:00 - 03:00
Sunday	23:00 - 23:45

The opening hours of the premises

Monday to Thursday	10:00 - 03:00
Friday & Saturday	10:00 - 03:15
Sunday	11:00 - 00:00

DRAFT

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Ahmad Mohammed Mir
13 Cunningham Way
Watford
WD25 7NG

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

None specified

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the sale of alcohol

Not applicable

DRAFT

Annex 1 – Mandatory conditions

- Any individual employed on the premises to conduct a security activity (within the meaning of section paragraph 2(1)(a) of schedule 2 to the Private Security Industry Act 2001) must be licensed by the Security Industry Authority.

DRAFT

Annex 2 – Conditions consistent with the Operating Schedule

The following conditions were agreed between the premises and the Police to form part of the operating schedule for this application:

1. The premises shall install and maintain a CCTV system. All entry, exit and point of sale areas will be covered by the cameras, and the images shall enable frontal identification of every person entering in any light condition. The system shall continually record whilst the premises is open for licensable activities and during all times when staff and customers remain on the premises. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Recordings shall be made available to a Police officer or an authorised officer of the licensing authority upon request throughout the preceding 31 day period.
2. A staff member from the premises shall be fully conversant with the operation of the CCTV system, and shall be able to download any data or footage to a Police officer or an authorised officer of the licensing authority upon request.
3. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly, and to dispose of their waste responsibly.
4. There shall be a sign notifying customers of last orders for LNR 15 minutes before closing time.
5. At least 1 (one) SIA door supervisor shall be on duty at the premises from 23:00hrs on any day, and shall remain on duty until 30 minutes after the premises closes to the public.
6. All doors and windows shall be kept closed except for the immediate access and egress of persons.
7. An incident log shall be kept at the premises for at least 12 months, and made available on request to an authorised officer of the licensing authority or the Police, will shall record the following:
 - (a) All crimes reported to the premises, or by the venue to the police
 - (b) Any incidents of crime and disorder
8. All assaults resulting in physical injury to a person must be reported immediately to the Police.
9. Customers shall be encouraged to dispose of waste responsibly, and a bin shall be provided for public use within the public area of the premises.

Annex 3 – Conditions attached after a hearing by the licensing authority

The following conditions were already attached to the existing premises licence, and it has not been requested to remove these conditions or replace these conditions:

1. All litter, including food debris, which is associated with the use of the premises shall be cleared from within a 15-metre radius of the shop front at the close of business every day. All such rubbish is to be disposed of as trade waste.
2. All customers who order food to take away after 23.00 shall be asked if they require a bag and serviettes for their food and shall only be provided if required by the customer.

The following condition has been proposed by environmental health in their representation, to be attached to the premises licence:

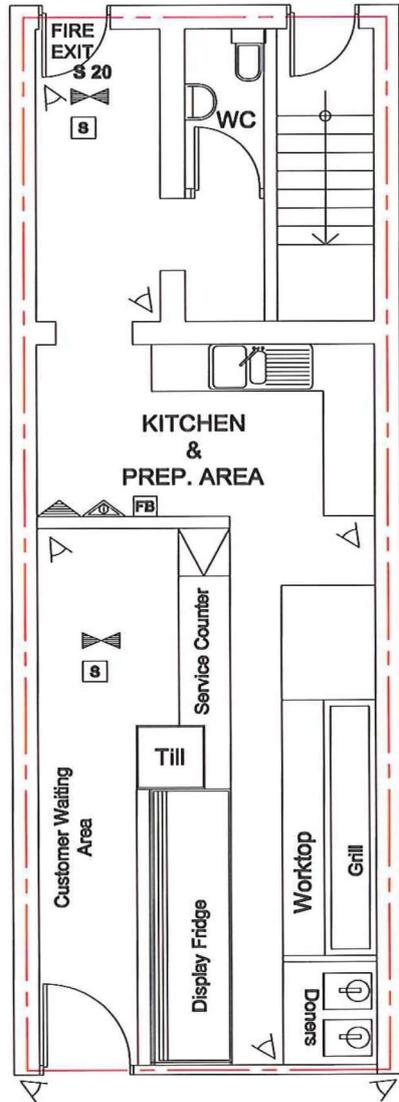
3. No rubbish, including bottles, shall be disposed of in outside receptacles or outside areas between 23:59 hours and 08:00 hours, each day.

No other conditions have been proposed to be attached to this licence by the objectors to this application, and no conditions have been identified from the pool of model conditions.

However, this does not restrict the Sub-Committee's power to attach conditions from the licensing authority's pool of model conditions (amended or otherwise) or to compose their own conditions if they consider that they are appropriate, proportionate, justifiable, and within the applicant's power to comply with.

Annex 4 – Plans

Drawing Title: Floor Plan Project No: CE14-01



LEGEND

-  WC AREA
-  FRIDGE
-  AMBIT OF LICENSED PREMISES
-  SAFETY LIGHTS
-  SMOKE DETECTOR
-  CARBON DIOXIDE FIRE EXTINGUISHER
-  9 LT. WATER FIRE EXTINGUISHER
-  FIRE ESCAPE KEEP CLEAR
-  CCTV
-  INTERNALLY ILLUMINATED FIRE ESCAPE SIGN (BS 5266)
-  FIRE BLANKET
-  FAN 6lt/s
-  FIRE ALARM BELL
-  FIRE DOOR
-  FIRE SWITCH PANEL

**THE PARADE
HIGH STREET**



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Design & Build Ltd

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T: 0772 333 1891, 020 3213 0192
e-mail: akose@atkogroup.co.uk
www.atkogroup.co.uk

PROJECT : Premises Licence Application
DRAWING TITLE: Floor Plan
PROJECT ADDRESS : 103-105 The Parade,
High Street
Hertford, WD17 1LU
SCALE : 1:50 @ A4 DATE : Dec./2014
PROJECT No : CE14-01